

6.1.2 Additional Information

- For any academic or non-academic activity, these committees coordinate with IQAC committee and then take any further step and decide the main motives of programs.
- Every committee tries its best to help students in their overall development throughout the year.
- The institute is always careful that there should be maximum participation of all teaching and non-teaching staff in these committees.
- At the beginning session 2021-2022, which begun in June 2021, the institute organized training programs for teaching staff to make them capable for online teaching.
- The institute used Microsoft Teams to continue online education and also make sure that students should not suffer from discontinuity which has been caused by pandemic. During pandemic the teaching staff used ICT on larger scale.
- For regular evaluation of students MCQ questions are part of exam pattern. Assignments and oral presentation are also part of evaluation process.
- The teachers do evaluation on the basis of exam, assignment and attendance.
- With help of KCG the institute organizes Finishing School, which is an attempt to improve students' English speaking skill and their overall development.
- At the beginning of every session admission committee do the admissions process of U.G. and P.G students through COGENT portal. The institute follows all the rules which have been issued by KCG.
- The students which are not able to pursue their regular study can continue their study through distance education mode. The institute has BAOU and IGNOU Centers, which constantly help such students.
- The institute has also SSIP and Innovation Club, which is constantly supporting students in their start up and innovation ideas. Just mentioned activity is positively supported by KCG.
- The institute has established Saptdhara Committee which helps students in their overall development through their various programs.
- The institute also supports all teaching staff to join Faculty Induction Program and Refresher Course. So, then can upgrade their knowledge in their specific area.
- In the last NAAC assessment our institute got 2.97 point for its overall performance. Because of good grade the institute got big grants under UGC-RUSA and from KCG also. To utilize such grants the institute has established Purchase Committee to regulate and coordinate with such grants. The Purchase Committee has played an important in the constant progress of the institute.
- The institute does various kind of purchasing from GeM Portal, which includes all the basic equipments of Arts and Science departments.